



SOLICITATION NUMBER & TITLE: 25B-003 Theater Conference Audio Equipment (rebid)

SOLICIATION DOCUMENTS: <https://hccweb1.harford.edu/Procurement/solicitationDocuments.asp>

SOLICIATION DUE DATE & TIME: November 12, 2024 11:00AM Local Time

DELIVERY LOCATION OF RESPONSE: Harford Community College, Procurement Office  
Conowingo Building, Suite 105  
401 Thomas Run Road  
Bel Air, MD 21015

BID OPENING: November 12, 2024 11:30AM Local Time

QUESTIONS DUE DATE & TIME: October 28, 2024 11:00AM Local Time  
Questions must be received by the due date and time via email to the Procurement Director

PROCUREMENT DIRECTOR: Christine Carpenter, NIGP-CPP, CPPB [CCarpenter@harford.edu](mailto:CCarpenter@harford.edu)

BID DEPOSIT: none

MBE GOAL: none

BONDING REQUIREMENTS: none

INSURANCE REQUIREMENTS: Basic

PREVAILING WAGE: none

Harford Community College encourages small and minority businesses to respond to and participate in solicitation opportunities.

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yourself.**

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401 Thomas Run Road | Bel Air, Maryland 21015

## 1.0 PURPOSE AND OBJECTIVE

The purpose of this IFB for vendor(s) for furnish and deliver Theater/Conference Audio Equipment for the new theater located in the new Chesapeake Welcome Center building on the Harford Community College campus in Bel Air, Maryland. Installation will not be required of the winning bidder(s).

Any questions or requests for equipment substitution must be submitted by the questions due date and time via email to [Christine Carpenter](#). Substitution requests must include the cut sheet/specification sheet for the substitute item. No questions or request for substitutions will be accepted after this date and time. Answers to questions and results of any substitution requests will be posted in an addendum format on the College's Bid Board, to be retrieved by bidders. Addenda shall not be sent to any bidder(s).

Hard copy bids are due no later than November 12, 2024 at 11:00 AM local time at the Procurement Office of Harford Community College located in the Conowingo Building. A campus map is attached for your convenience. Bids will be publicly opened thirty minutes after the due date and time in the Conowingo Building Conference Room.

The College intends on awarding contracts by line item and reserves the right to add or delete quantities or items as needed.

Bidder shall provide unit pricing per item and extended pricing per item on the Bid Form. If any variations between the extended price and the unit price, the unit price shall prevail.

Bid Prices shall include freight: FOB DESTINATION, PP and Allowed.

## 2.0 INSURANCE REQUIREMENTS

### Policy Requirements

- A. Harford Community College, 401 Thomas Run Road, Bel Air, MD 21015, and its elected or appointed officials, and employees are to be named additional insured, designated in the Description of Operations Box, and must be listed as the Certificate Holder on the Certificate of Insurance.
- B. Failure to provide, and to continue in force for the life of the contract, the required insurance shall be deemed a material breach of contract. Furnishing of the insurance required herein shall not relieve the Contractor of any responsibilities or obligations assumed under the Contract, or for which the Contractor may be liable by law or otherwise.
- C. Insurance coverage will be evidenced by Certificate of Insurance issued directly to the College and provide thirty (30) days written notice of cancellation or material change in coverage.
- D. It shall be permissible for required liability limits to be met by combination of one or more policies.

- E. Policies for Commercial General Liability insurance must be written to protect the Contractor against claims arising from operations of Subcontractors. Coverages to be included: Broad form property damage, including products and completed operations, independent contractors, and contractual liability coverages previously purchased separately.
- F. Damages not to be excluded: Such insurance shall contain no exclusions applying to operations by the Contractor or Subcontractor in the performance of the Contract pertaining to: (1) Collapse of, or structural injury to, any building or structure; (2) Damage to underground property; or (3) Damage arising out of blasting or explosion.
- G. Contractor shall obtain insurance in the specified minimum coverages and for himself and his subcontractor in connection with providing goods and services under this Contract.
- H. The Contractor hereby agrees to indemnify and hold harmless Harford County, Maryland, Harford Community College, the Harford Community College Foundation and their respective trustees, officials, officers, directors, employees, agents, contractors, volunteers, successors and assigns from all claims, demands, causes of action, suits, liabilities, judgments, damages, losses, fines, penalties, costs, and expenses, including courts costs and attorneys' fees, that may arise by virtue of any acts or omissions by the indemnifying party, its agents, contractors, or employees. The College is subject to the protections of Maryland law, including without limitation, the State Government Tort Claims Act and/or the Local Government Tort Claims Act, and nothing herein shall interfere with the tort immunities or other protections available under Maryland law; and further, the College is free to assert all defenses that are or may become available to them as a governmental or State agency or otherwise by operation of law. This section shall survive the termination of any Agreement.
- I. In the event the Contractor enters into subcontract for the work to be performed, it shall be the obligation of Contractor to require the Subcontractor maintain all insurances specified in the Contract, in like form and amount, and to include Harford Community College and its elected or appointed officials, related entities and employees to be additional insured under Subcontractor's liability policies. All policies of Subcontractor shall be primary and non-contributory, with the exception of Workers' Compensation, to any coverage or self-insurance program available to the College and shall include waiver of each insurer's rights of subrogation in favor of the College.
- J. It is understood that the coverages stated are minimums only. Contractors or Subcontractors may, at their own cost and expense, obtain insurance additional to that required by the College under this Contract.
- K. All required insurance, with the exception of Workers' Compensation, shall be primary and non-contributory to any coverage or self-insurance program available to the College, and shall include waiver of each insurer's rights of subrogation in favor of the College.
- L. The Contractor shall comply with and qualify under current Workers' Compensation laws and at

all times cause every Subcontractor who shall be engaged in the work, to comply with and qualify under such laws.

- M. The Contractor agrees that if, by any reason of its failure, or failure of any such Subcontractor, shall be required at any time to pay any sum because any employee of Contractor or its Subcontractor is or shall be considered as the employee of the College as provided in such Workers' Compensation laws, the Contractor shall repay to the College such sums paid by the College.
- N. Evidence satisfactory to the College that the Contractor and each of its Subcontractors have qualified under the Workers' Compensation laws shall be submitted prior to the commencement of the work contemplated.

#### Basic Insurance Coverage Requirements

<u>Type of Coverage</u>	<u>Limits</u>
Workers' Compensation and Employer's Liability \$100,000 disease each employee \$500,000 disease policy limit	Statutory Limits for Maryland \$100,000 per accident
General Liability (including bodily injury, property damage, personal and advertising injury, contractual, premises, ongoing operations, products and completed operations	\$1,000,000 each occurrence  \$1,000,000 personal injury, & advertising injury, \$2,000,000 general aggregate per project \$2,000,000 products & completed operations aggregate
Business Automobile Liability (covering owned, hired, and non-owned vehicles)	\$1,000,000 combined single limit
Umbrella Excess Liability (following form of Primary General, Auto, and Employers Liability)	\$1,000,000 each occurrence \$2,000,000 aggregate

Harford Community College  
Procurement Department  
Conowingo Building, Suite105  
401 Thomas Run Road  
Bel Air, MD 21015

**BID FORM**  
**IFB 25B-003 Theater/Conference Audio Equipment**

All bids must be properly executed, securely sealed, and marked with the number and title of the bid. Envelopes shall be addressed to the Procurement Department must be received no later than **11:00 AM Local Time, Tuesday, November 12, 2024**. Electronic or emailed bids shall not be accepted.

**Late bids will not be accepted.**

To be considered responsive, each bid submitted must, at a minimum, include the following documents:

1. Bid form, downloaded, completed, printed and signed;
2. Solicitation Affidavits, completed and signed;
3. Company profile; Bidder must show at least five (5) years' experience in work of similar nature and scope, the background and history of the company, including the number of employees and annual sales volume of each of the past three (3) years.
4. References on the form provided and must be from a theater project of similar size, scope, quality and quantity.

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BID OF: \_\_\_\_\_ DATE \_\_\_\_\_  
(Firm Name)

In accordance with the foregoing Instructions, General Terms and Conditions, and Specifications, including Addenda (if applicable) No. \_\_\_ Through \_\_\_, I/we submit the following for evaluation:

Bidder Name: \_\_\_\_\_

## BID FORM 25B-003: Theatrical/ Conference Audio Equipment

Line #	ID #	MFR	ITEM	Unit Price	QTY	Extended Price
1	57	KM	K&M Vocal Height Mic Stand 210/9 21090.500.55 (Stand/Boom combo)		12	
2	58	KM	K&M Medium Height Mic Stand w boom 259 25900.500.55 (Stand/Boom combo)		8	
3	59	Whirlwind	Whirlwind XLR Cable 5' MK4-Black		20	
4	60	Whirlwind	Whirlwind XLR Cable 10' MK4-Black		40	
5	61	Whirlwind	Whirlwind XLR Cable 25' MK4-Black		40	
6	62	Whirlwind	Whirlwind XLR Cable 50' MK4-Black		40	
7	63	Whirlwind	Whirlwind 12ch Mfan-Fbox 50' MS-12-0-NR-050		4	
8	64	Whirlwind	Whirlwind 12ch Ffan-Mfan 15' MS-12-0-NR-015		4	
9	65b	Clearcom	Clearcom Main Station MS-704		1	
10	65c	Clearcom	Clearcom Power supply PS-702		1	
11	65a	Clearcom	Clearcom Main Station MS-702		1	
12	66	Clearcom	Clearcom Belt Pack RS-701		8	
13	67	Telex	Telex PH-1 Full Cushion Single Sided Headset with 4Pin female XLR for Clearcom		8	
14	68	Clearcom	Clearcom double Ear Headset CC-400		6	
15	69	Clearcom	Clearcom Notification Light FL-7		3	
16	70	Clearcom	Clearcom Wallstation with speaker KB-701		12	
17	70a	Clearcom	Clearcom Wallstation HB-702		2	
18	71	Clearcom	Clearcom U-BOX-X3 4Gang		9	
19	72	Clearcom	Clearcom Handset HS-6		4	
20	73	Behringer OR Mackie	Behringer Mini Powered Monitor 000-95702-00010 (Also known as: B205D) OR Mackie SRM150 - (please specify which you are offering)		6	
21	74	Yamaha	Yamaha Rivage Worksurface CS-R3		1	
22	75	LM	Yamaha Rivage CS-R3 Case with doghouse from LM Cases (Shall be of three piece construction with doghouse and wheels. Must include at least one swing arm for laptop/lpad on operators right side)		1	
23	76	Yamaha	Yamaha DSP-RX		1	
24	76a	APC	SMTL1000RM2UC (1000VA Power Supply with Li-Ion Batteries)		1	
25	77	LM	Rolling Rack for DSP-RX from LM Cases 12 Space		3	
26	77a	Navepoint	3RU Rack Drawer 00401461		3	
27	77b	Middle Atlantic	Middle Atlantic Products UNI-1 Universal Knockout Panel - 1 Rack Space		4	
28	77c	Neutrik	Neutrik NE8FDP etherCON RJ45 Feedthru		20	
29	78	Yamaha	Yamaha 96k Card HY144-D		1	
30	79	Yamaha	Yamaha 96k Conversion card HY-144D-SRC		1	
31	80	Netgear	M4250 GSM4210PD 10 port network switch with PoE (Supply with rack ears if able)		2	
32	81	Yamaha	Yamaha Rio 3224-D2		1	
33	81a	APC	SCL500RM1UC (500VA Ups with Li-ion batteries)		2	
34	82	LM Cases	Rolling Rack for Rio 12 space from LM Cases		1	
35	83	Elite	Elite Core PERSEUS Splitter Snake- Options: 48 Channel, Side A Length 25 feet, Side B Length 50 feet		1	
36	84	Shure	ulxd4q-h50 quad wireless microphone system. (both units must be H50 band)		2	
37	84a	Shure	ulxd1 belt pack (wireless belt pack-all units must be h50 band)		8	
38	84b	Shure	ulxd2 hand held (wireless handheld with sm58 capsule-all units must be h50 band)		4	
39	84c	SE Mics	V7-MC1		4	
40	85	DBX	DBX RTA-M (Reference microphone)		1	

Bidder Name: \_\_\_\_\_

41	86	whirlwind	Whirlwind ENC2S010 Shielded Cat 5e Cable with etherCON Connectors - 10 foot		10	
42	87	whirlwind	Whirlwind ENC2S025 Shielded Cat 5e Cable with etherCON Connectors - 25 foot		10	
43	88	whirlwind	Whirlwind ENC2S050 Shielded Cat 5e Cable with etherCON Connectors - 50 foot		10	
44	20	Yamaha	DM3-D Compact mixing console		1	
45	21	Yamaha	Rio 1608-D2 I/O		1	
46	22	QSC	KW122 Powered Speaker		4	
47	23	QSC	KS118 Powered Subwoofer		2	
48	24	Gator	Speaker Tripod gfw-id-sprkset pair		1	
49	25	KM	Speaker pole for sub M20 21337.000.55		2	
50	26	Shure	MX148 D/S Mic with table stand and mute switch		12	
51	27	Whirlwind	MS-12-0-NR-050 Mini snake box Mfan-Fbox 50'		3	
					TOTAL	

EXECUTION: The undersigned, duly authorized to bind the named firm, agrees, upon receipt of written notice of acceptance of this bid within ninety (90) calendar days after its opening, to execute the contract in accordance with the bid as accepted, and to render a certificate of insurance within ten (10) calendar days after notification of award.

\_\_\_\_\_ Firm

\_\_\_\_\_ Authorized Signature

\_\_\_\_\_ Street Address

\_\_\_\_\_ Typed/Printed Name

\_\_\_\_\_ City, State, Zip

\_\_\_\_\_ Title

\_\_\_\_\_ Telephone

\_\_\_\_\_ Email

If a corporation state:

Name of president: \_\_\_\_\_

Name of secretary: \_\_\_\_\_

Under laws of what state incorporated: \_\_\_\_\_

Minority Business Certification: (Please check one)

\_\_\_ MBE    \_\_\_ WBE    \_\_\_ Not applicable

Harford Community College  
Procurement Department  
401 Thomas Run Road, Bel Air, Maryland 21015

**SOLICITATION AFFIDAVITS**

FIRM NAME: \_\_\_\_\_

FIRM ADDRESS: \_\_\_\_\_

**A) NON-COLLUSION:**

I AFFIRM THAT: Neither I, nor, to the best of my knowledge, information and belief, the above firm nor any of its other representatives I here represent have:

- (1) Agreed, conspired, connived or colluded to produce a deceptive show of competition in the compilation of the proposal being submitted herewith; and
- (2) Not in any manner, directly or indirectly, entered into any agreement, participated in any agreement, participated in any collusion to fix the price proposal of the offeror herein or any competitor, or otherwise taken any action in restraint of free competition in connection with the Contract for which this proposal is submitted.

**B) SUSPENSION AND DEBARMENT:**

I AFFIRM THAT: Neither I, nor to the best of my knowledge, information, and belief, the above business, or any of its officers, directors, partners, or any of its employees directly involved in obtaining or performing contracts with public bodies, has ever been suspended or debarred (including being issued a limited denial of participation) by any Federal or public entity, except as follows: (List each debarment or suspension providing the dates of the suspension or debarment, the name of the public entity and the status of the proceedings, the name(s) of the person(s) involved and their current positions and responsibilities with the business, the grounds of the debarment or suspension, and the details of each person's involvement in any activity that formed the grounds of the debarment or suspension)

\_\_\_\_\_  
\_\_\_\_\_

- (1) The above business was not established and it does not operate in a manner designed to evade the application of or defeat the purpose of debarment pursuant to Title 16, of the State Finance and Procurement Article of the Annotated Code of Maryland; and
- (2) The business is not a successor, assignee, subsidiary, or affiliate of a suspended or debarred business, except as follows: (Indicate the reasons why the affirmation cannot be given without qualification)

\_\_\_\_\_  
\_\_\_\_\_

I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

By: \_\_\_\_\_  
Signature of Authorized Representative and Affiant                      Printed Name of Authorized Representative and Affiant

Date: \_\_\_\_\_ Federal Employer Identification Number (FEIN): \_\_\_\_\_

**REFERENCES: IFB 25B-003 Theater/Conference Audio Equipment**

Each firm must furnish at least three (3) current references, within last five (5) years, that are similar in nature and scope and best represent the bidder's ability to perform the work and meet the specifications and requirements herein.

1. Firm Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_  
Contact \_\_\_\_\_  
Email: \_\_\_\_\_  
Project \_\_\_\_\_  
Dates performed \_\_\_\_\_
  
2. Firm Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_  
Contact \_\_\_\_\_  
Email: \_\_\_\_\_  
Project \_\_\_\_\_  
Dates performed \_\_\_\_\_
  
3. Firm Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_  
Contact \_\_\_\_\_  
Email: \_\_\_\_\_  
Project \_\_\_\_\_  
Dates performed \_\_\_\_\_

Bid of: \_\_\_\_\_  
(Firm Name)

## BUILDING INDEX

<b>A</b> Aberdeen Hall	<b>HSC</b> Harford Sports Complex Building
<b>P</b> Amoss Center	<b>H</b> Havre de Grace Hall
<b>APG</b> APG Federal Credit Union Arena	<b>D</b> Hays-Heighe House
<b>B</b> Bel Air Hall	<b>HC</b> Hickory Center
<b>BC</b> Belcamp Center	<b>J</b> Joppa Hall
<b>C</b> Chesapeake Center	<b>L</b> Library
<b>CO</b> Conowingo Center	<b>M</b> Maryland Hall
<b>DH</b> Darlington Hall	<b>O</b> Observatory
<b>E</b> Edgewood Hall	<b>SC</b> Student Center
<b>F</b> Fallston Hall	<b>S</b> Susquehanna Center
<b>FHC</b> Forest Hill Center	

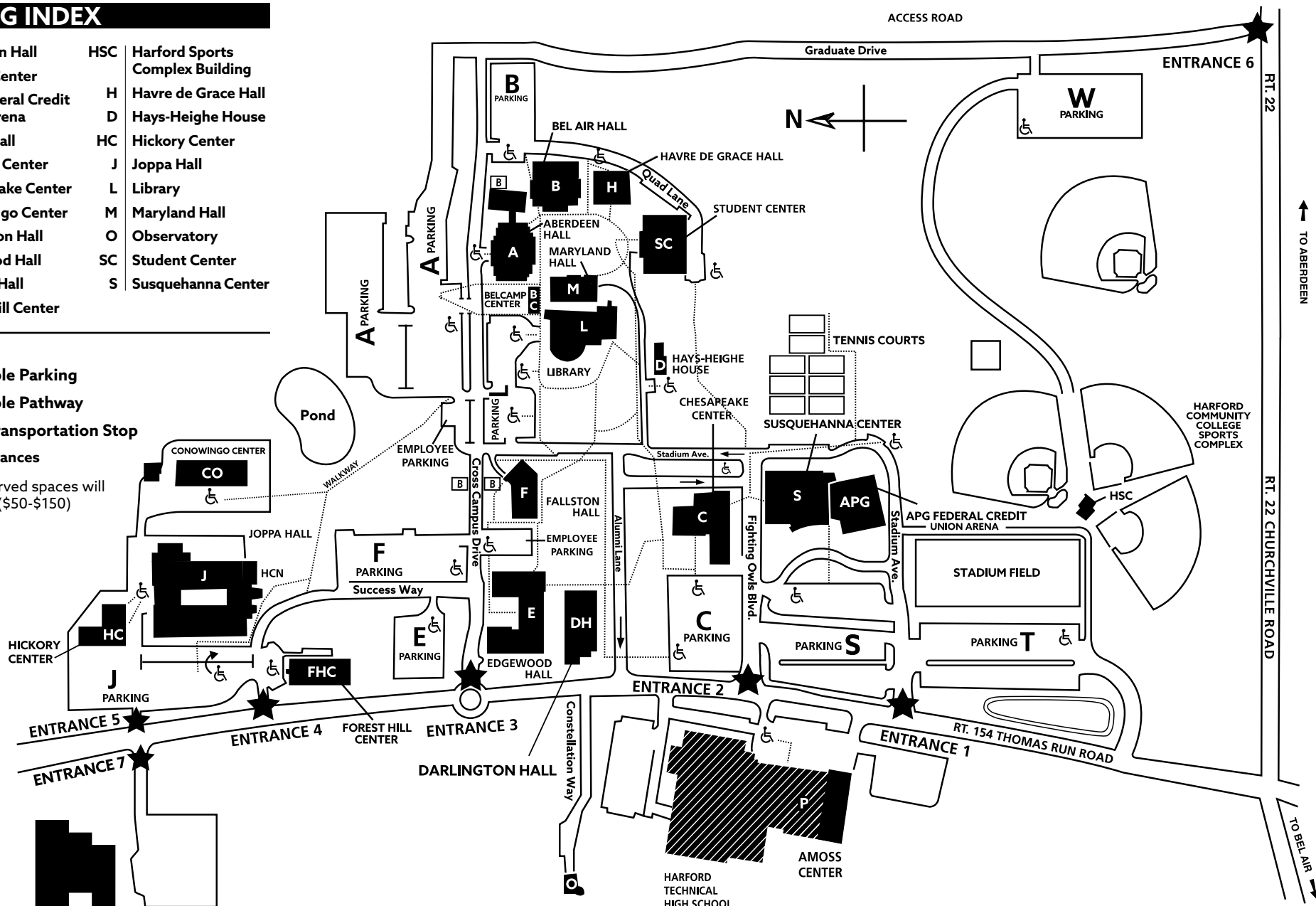
 Accessible Parking

 Accessible Pathway

 Public Transportation Stop

 Main Entrances

Parking in reserved spaces will result in a fine (\$50-\$150)



TOWSON UNIVERSITY  
IN NORTHEASTERN MARYLAND